DRIVEWAY PERMIT APPLICATION

NORTH COVENTRY TOWNSHIP, CHESTER COUNTY, PA
(Chapter 312 Streets and Sidewalks of the North Coventry Township Code)

Instructions:

- All applications and work shall comply with Chapter 312, Streets and Sidewalks of the North Coventry Township Code. Each application shall be accompanied by the information required in the code. If insufficient information and/or fees are not received, the application will be deemed incomplete.
- Submit one (1) paper copy of this Application and details of the work to be completed. Electronic submissions can be made to admin@northcoventry.us

Fees:

- For work involving an existing driveway alteration or repair, submit a $200.00 permit fee to include permit review and inspection.
- For a new driveway or converting a dirt / stone driveway to paved, submit a $300.00 permit fee to include permit review and inspection, and an escrow fee of $500.00. Any remaining escrow balance will be returned after the Township conducts final inspection and signs off on the permit completion.

1. Property Owner Information:

Property Owner Name:

Mailing Address:

Site Address of Construction (if different than above):

Telephone Number:

Email address:

2. Property Information:

Property Address:

Tax Parcel No.:

Zoning District:

Homeowners' Association (if applicable):

Subdivision Name (if applicable):

Road Name and ownership – list if local by North Coventry Township or state owned by PennDOT:

Right-of-Way Width (ft):

Cartway Width (ft):

3. Contractor Information (if applicable):
Contractor Name:

Company Name:

Address:

Telephone number:

Email address:

PA Contractor Registration No.:

Address and Detailed Location of Work:

PA One Call Serial Number:

4. Type of Work (Check all that apply):
I am obtaining a permit to complete the following:

☐ Construct a new driveway

☐ Maintain and/or repair an existing driveway within the public right of way

☐ Expansion including construction or repair to existing driveway resulting in an increase in impervious area

☐ Resurfacing of an existing driveway

☐ Paving existing stone driveway

☐ Other: _____

6. Description of the Work (Attach documents where needed):
Describe purpose of the work, description of all work to be completed, include method(s) of soil erosion and sedimentation control, stormwater drainage during and after proposed work, and schedule for completion:

7. Required Submittals (Applicant must check all that apply)

☐ Complete, signed application with form and required fees

☐ Site Plan/Sketch with driveway profile denoting site location with boundary lines, Right-of-Way & cartway width, dimensions, sight distance measurements, driveway grade, vegetation which will be removed to create a clear site distance, construction materials, existing and proposed stormwater facilities, and means of sediment and erosion control during and after proposed work in accordance with the North Coventry Township Stormwater Ordinance, Chapter 194.

☐ nsurance certificate

☐ Zoning Approval (if required)

8. Applicant Certification

I, the undersigned, is either the owner of the property or was given permission by the owner as the applicant to make this application for this project on the above referenced property. I hereby certify that the information contained herein is true and correct. I agree to comply with Ordinance No. Chapter 312 Streets and Sidewalks, and all other applicable Township regulations. Township officials may at any time revoke and annul this permit for non – performance of, or non – compliance with, any of the conditions, restrictions, and regulations hereof. This form must be completed in its entirety.

Applicant Sign (print):

Applicant Signature:

Date:

Contractor Sign (if applicable, in print):

Contractor Signature:

Date:

For Township Use Only

Permit No.:

Application Fee Paid:

Escrow – (if applicable):

Review Date:

Approved / Denied by Township Roadmaster:

Township Engineer (if applicable):

Conditions (if any):

Permit Issued Date:

Final Inspection Date:

Final Approval Signature: