

North Coventry Township
Board of Supervisors
September 25, 2017

The meeting of the North Coventry Township Board of Supervisors was called to order at 7:02 pm, September 25, 2017 at NORCO Fire Company, 144 W Schuylkill Road, Pottstown. Present were, Chairman Jim Marks, Vice-Chairman Spencer Claypoole, Supervisors Harvey Greenawalt, Rebekah Elliott, and Rick Scheler; Kevin Hennessey, Township Manager and Larry Sager, Solicitor.

Chairman Marks told everyone that the meeting location was changed due to a police investigation going on at the township building and he thanked Doug Keim, Treasurer for the fire company, for accommodating the township.

Chairman Marks asked if anyone had any corrections or changes to the September 11, 2017 meeting minutes and there were none. **Vice-Chairman Claypoole made a motion to approve the September 11, 2017 minutes as presented. Supervisor Elliott seconded the motion and it unanimously carried.** There were no comments.

Chairman Marks asked if there were any questions from the board or the audience on the bills to be paid totaling \$18,571.34. The Chairman said there is also the list of paid bills and payroll in the amount of \$100,167.41 and asked if anyone had questions. Supervisor Scheler asked if the bills that pertained to the Kline Place Apartments/Tripodi situation were being tracked and Mr. Hennessey said yes and that the money used to pay them was Mrs. Tripodi's that came from the Prothonary's Office. Chairman Marks asked about the township's portion of the LTL bill and the Township Manager said that was the engineering of the township's MS4 application which was an unfunded mandate. **Supervisor Scheler made a motion to approve the payment of the bills in the amount of \$18,571.34 and acknowledge the other paid bills and payroll in the amount of \$100,167.41. The motion was seconded by Supervisor Greenawalt and unanimously carried.** There were no other comments.

Developer Bills

- There were no comments on the developer bills list.

Subdivision, Land Development, and Conditional Use

- Chairman Marks said that the Township Manager has checked with East Coventry and was told that Mr. Eckhart was still in the process of preparing engineered plans for the 1 lot subdivision, Fairway Farms. The Chairman said that no action was needed tonight. There were no comments.

Minimum Municipal Obligation (MMO) for 2018

- Chairman Marks said that each year, the Manager must prepare and present to the Board of Supervisors the MMO's for both the Police and Non-Uniform Pension plans. The Chairman said that for 2018 the projected MMO for the Police pension is \$156,373.00, with the projected state aide at \$100,936.00, leaving the township payment of \$55,437.00. Chairman Marks also reported that the Non-Uniform projected MMO is \$71,845.00, with the state aide at

\$50,468.00, leaving the township a balance of \$23,377.00. Supervisor Greenawalt asked if the cost is a certain percentage and Mr. Hennessey said yes, the police side is about 20.655 and the non-uniform percentage is 11.75% of the gross salary. Supervisor Scheler asked if the state is paying less this year and Mr. Hennessey said yes, they are paying less this year than last year due to an extra officer on the payroll in 2016. The Chairman asked if there were any other questions and there were none and he said that no action needed to be taken by the board.

Administration

- Supervisor Reports - Chairman Marks reported that the Regional Planning Commission was meeting this week.

Action Item List

- Chairman Marks asked that #2, the road department building be updated..

Checklist

- Township Manager Hennessey reminded everyone that Road Tour is on October 4, 2017 at 7:30 am and asked that everyone meet at the Coventry Ice Cream Parlor.
- Township Manager Hennessey said that the first board meeting in October will be on Tuesday, October 10 due to Monday being the Columbus Day holiday.
- Township Manager Hennessey said that in looking at the board meetings for 2018, the 4th Monday in December is Christmas Eve and in past practice, the board decided to hold the meeting the Friday before. Chairman Marks asked everyone if they were good with holding the meeting the Friday before, December 21 at 8:30 am and all of the board said yes.
- Township Manager Hennessey said the good news is that the USDA approved the township loan in the amount of \$2,968,000.00 at a 3.5% rate for 35 years and there is no prepayment penalty. He said he had a conference call with Bond Counsel Jenns Damgaard and the USDA to discuss interim financing by private banks for the construction loan. Chairman Marks asked for a copy of the list of banks and the letter accompanying the request and Mr. Hennessey said he would email it to the board. The Township Manager said he is sending the request to Fulton Bank, Victory Bank, Tri-County Federal Credit Union and BB&T Bank. Supervisor Scheler suggested having a time limit put on the banks response to the request. Solicitor Sager suggested the board give the Township Manager the authorization to proceed with sending the letters once the board reviews it. Township Manager Hennessey said the township will have to get a Special Exception from the Zoning Hearing Board for having the salt shed in a well head protection area, and the Exception will have certain conditions. He said that he has already drafted the application, the Solicitor has reviewed it and it is ready to go. Solicitor Sager suggested contacting the school to discuss this and the Manager said they will be notified because they are within the 500 foot radius of the site. Mr. Hennessey said that the township will be improving the situation from the system that is in place now for the groundwater in both locations of the salt shed. He further explained that the new salt shed will be enclosed and under roof with a pad. Solicitor Sager suggested conveying this to the school. **Supervisor Greenawalt made a motion to authorize Solicitor Sager to attend the Zoning Hearing for the township. The motion was seconded by Supervisor Scheler and it unanimously carried.** There were no further comments.

- Township Manager Hennessey said that Penn Dot has agreed to establish a sidewalk on Laurelwood Road underneath the overpass since they will be doing a reconstruction project on Route 422 in Stowe to Route 100.
- Chairman Marks said that the fire company wants to know if Penn Dot can do grading on the river bank so that they can use it for drafting water. Fire Marshal Ron Comtois suggested speaking to Charlie Marshal first and Mr. Hennessey said he will let both Penn Dot and Mr. Marshal know of the request.
- Township Manager Hennessey said that the re-bid of the Cherry Hill Lane pedestrian bridge with the changes to the footer, has garnered much lower bids, between \$95,000 and \$49,500. He said that 3 of the bids came within \$8,000 of each other with the lowest bid being CMR. Mr. Hennessey said that LTL spoke to the city of Bethlehem who had used CMR for a project and it was reported that they are very satisfied with the work. Supervisor Scheler asked for a list of the bidders and the bid prices.
- Vice-Chairman Claypoole suggested that the Solicitor be given authorization to attend the zoning hearing for 1095 Temple Road. Township Manager Hennessey said that the board has already authorized Mr. Sager to attend.
- Supervisors Greenawalt and Scheler said they had nothing for the checklist.
- Supervisor Elliott asked if there can be more than one business or use on a single commercial property and Mr. Hennessey said no, only one principal use is permitted per lot according to the township's ordinance. Supervisor Elliott asked if the owner could apply for a variance and Mr. Hennessey said he will check with the Zoning Officer.
- Solicitor Sager reported that everything was settled with the Spring Valley Church assessment appeal and they will get an exemption next year.

Public Comment

- Brian McNamara asked if the zoning hearing for 1095 Temple Road is the property next to the sewage pump station and Vice-Chairman Claypoole said yes.

With nothing else before the Board, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Kevin F. Hennessey
Township Manager